

**RURAL MUNICIPALITY OF SASMAN NO. 336  
COUNCIL REGULAR MEETING MINUTES  
DECEMBER 10, 2024**

The Minutes of the REGULAR Meeting of the Council of the Municipality of Sasman No. 336, held in the Council Chambers of the RM Office Main Street, Kuroki, SK on Tuesday, December 10, 2024.

**PRESENT:**

Reeve:	Monte Rumbold
Division 1:	Dale Redman
Division 2:	Bryan Myers
Division 3:	Juston Sowa
Division 4:	Patrick Schultz
Division 5:	Nevin Morrow
Division 6:	Barry Marquette

**DELEGATES:** Foreman Godhe  
SPSA - Kelly Sawchuk, Dan MacKay, Wayne Rodger

The meeting was called to order at 8:05a.m. by Reeve Rumbold.

Delegate Foreman Godhe addressed Council from 8:10a.m.-8:45a.m.

**AGENDA**

**403.DEC.24** **MORROW:** That the Agenda be adopted as presented. **CARRIED.**

**MINUTES**

**404.DEC.24** **MYERS:** That the minutes of the November 19, 2024, Regular Meeting be approved as presented. **CARRIED.**

**COUNCILLORS' FORUM**

None.

**STATEMENT OF FINANCIALS**

**405.DEC.24** **SCHULTZ:** That Statement of Financial Activities be approved as presented for the month of November 2024 and hereto attached to these minutes. **CARRIED.**

**ACCOUNTS PAYABLE**

**406.DEC.24** **SCHULTZ:** That payment of accounts paid with cheque numbers 33684 to 33727 in the amount of \$94,080.69; Other 38 to 41 in the amount of \$158,487.30; Online Banking 202412-001 to 202411-003 in the amount of 1161.42 and Payroll in the amount of \$30,579.07 for a total of \$284308.48 has been accepted and is approved as presented. **CARRIED.**

**BYLAW NO. 2024-013 FIRST READING**

**407.DEC.24** **MYERS:** That Bylaw No. 2024-013, being a Council Procedures Bylaw be read the First Reading. **CARRIED.**

**BYLAW NO. 2024-013 SECOND READING**

**408.DEC.24** **MARQUETTE:** That Bylaw No. 2024-013, being a Council Procedures Bylaw be read the Second Reading. **CARRIED.**

**BYLAW NO. 2024-013 THIRD READING**

**409.DEC.24** **SCHULTZ:** That Bylaw No. 2024-013, being a Council Procedures Bylaw be read the Third Reading. **UNANIMOUSLY CARRIED.**

**BYLAW NO. 2024-013 ADOPTION**

**410.DEC.24** **MORROW:** That Bylaw No. 2024-013, being a Council Procedures Bylaw, be read the Third Reading and Adopted. **CARRIED.**

(Reeve) \_\_\_\_\_

(Administrator) \_\_\_\_\_

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411.DEC.24

**COUNCIL INDEMNITIES 2025**

**MYERS:** That Council indemnities for 2025 remain the same as follows:

**COUNCIL INDEMNITY 2025**

<b>COUNCILLORS:</b>			
Mileage		\$ 0.60	x 2000km
Regular meetings/Conventions		\$ 300.00	per day
Committee Meetings		\$ 150.00	per day
District Meetings		\$ 300.00	per day
Supervision		\$ 300.00	x 15 days
<b>REEVE:</b>			
Mileage		\$ 0.60	x 2000km
Regular meetings/Conventions		\$ 300.00	per day
Committee Meetings		\$ 150.00	per day
District Meetings		\$ 300.00	per day
Supervision		\$ 300.00	x 15 days
Office Supervision		\$ 300.00	x 4 days
<b>DEPUTY REEVE:</b>			
Mileage		\$ 0.60	x 2000km
Regular meetings/Conventions		\$ 300.00	per day
Committee Meetings		\$ 150.00	per day
District Meetings		\$ 300.00	per day
Supervision		\$ 300.00	x 15 days
Margo Advisory Board		\$ 75.00	per meeting date

**CARRIED.**

412.DEC.24

**COUNCIL REGULAR MEETINGS 2025**

**SOWA:** That we have received the presented Regular Council meeting dates for 2025, subject to change:

<b>Regular Council Meeting Dates for 2025</b>			
<b>(subject to change)</b>			
	Tues	January 14, 2025	
	Tues	February 11, 2025	
	Thurs	March 6, 2025	SARM Convention
	Tues	April 8, 2025	
	Thurs	May 8, 2025	RMAA Convention
	Tues	June 10, 2025	
	Tues	July 8, 2025	
	Tues	August 12, 2025	
	Tues	September 9, 2024	
	Thurs	October 16, 2025	Thanksgiving
	Thurs	November 13, 2025	Remembrance Day
	Tues	December 9, 2025	

All meeting times begin at 8:00a.m. and to be held at the RM Office Council Chambers at Main Street, Kuroki, SK.

**CARRIED.**

(Reeve) \_\_\_\_\_

(Administrator) \_\_\_\_\_

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413.DEC.24

**CUSTOM RATES 2025**

**SCHULTZ:** That the Custom Rates for 2025 remain unchanged as follows:

<b>CUSTOM RATES 2025</b>			
<b>ELECTIONS:</b>			
	Advance Poll day		\$ 0.60 per KM \$ 330.00 per day
	Elections Day	all meals and snacks provide	\$ 0.60 per KM \$ 550.00 per day
<b>CUSTOM WORK:</b>			
1.	<b><u>HAMLET CUSTOM WORK RATES:</u></b>		
a.	Grader & Operator	\$ 300.00	\$50.00 min - 15mins
b.	Loader & Operator	\$ 250.00	\$50.00 min - 15mins
c.	D6 Cat & Operator	\$ 200.00	
d.	Backhoe & Operator	\$ 200.00	
e.	Tandum Truck & Operator	\$ 200.00	
f.	Karcher Steamer, Truck, & 2 Operators	\$ 250.00	
g.	Man Hours	\$ 60.00	
h.	Kuroki & Margo Mower	\$ 60.00	\$30.00 min - 20mins
i.	Kuroki Sprayer	\$ 60.00	
j.	Gravel hauling	\$ 4.00	per yard up to 4 miles; \$0.20/yd/mile
2.	<b><u>RATEPAYERS CUSTOM WORK RATES:</u></b>		
a.	Grader & Operator	\$ 150.00	\$50.00 min - 15mins
b.	Loader & Operator	\$ 125.00	\$25.00 min - 15mins
c.	D6 Cat & Operator	\$ 200.00	
d.	Backhoe & Operator	\$ 150.00	
e.	Tandum Truck & Operator	\$ 150.00	
f.	Karcher Steamer, Truck, & 2 Operators	\$ 175.00	
g.	Man Hours	\$ 60.00	
3.	<b><u>OTHER:</u></b>		
a.	Tax Searches/Certificates	\$ 10.00	
b.	Maps	\$ 15.00	\$ 20.00 mailed

**CARRIED.**

414.DEC.24

**EMPLOYEE BENEFITS FOR 2025**

**MARQUETTE:** That the Employee benefits for 2025 are as follows:

	<u>EXTENDED HEALTH</u>	<u>DENTAL</u>
Pub works	Level 2	Level 2
Admin Assist	Level 2	Level 2
Administrator	Level 6	Level 6

**CARRIED.**

414.DEC.24

**IN-CAMERA SESSION**

**MARQUETTE:** That we go in-camera at 10:30a.m. for the discussion of employee wages. **CARRIED.**

415.DEC.24

**OUT OF CAMERA**

**SCHULTZ:** That we come out of camera at 11:22a.m. **CARRIED.**

416.DEC.24

**EMPLOYEE WAGES 2025**

**MARQUETTE:** That the following employees wage increases for 2025 are as follows:

Darren Godhe (Foreman)	\$42.00 per hour
Kevin Mikkonnen (Foreman Assist)	\$40.00 per hour
Mathew Hauck	\$37.50 per hour
Rick Mikkonnen	\$30.00 per hour
Chris Sievert	\$26.00 per hour
Dawn Prince (Admin Assist)	\$37.50 per hour
Administrator	as per agreement. <b>CARRIED.</b>

(Reeve) \_\_\_\_\_

(Administrator) \_\_\_\_\_

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Investments tabled until January 2025 Regular Council meeting.

**417.DEC.24**      **SARM PSIP INSURANCE 2025**  
**MORROW:** That we renew the SARM Property Self-Insurance Plan for 2025 as listed on Property Insurance Schedule-12:01AM January 1, 2025, to 12:01AM January 1, 2026, Policy Term with amendments as per discussion. **CARRIED.**

**418.DEC.24**      **SARM LSIP INSURANCE 2025**  
**SCHULTZ:** That we renew the SARM Liability Self-Insurance Plan for 2025 as listed on Liability Self-Insurance Policy Period 12:01AM January 1, 2025, to January 1, 2026, 12:01AM. **CARRIED.**

**419.DEC.24**      **SARM EXCESS LIABILITY 2025**  
**RUMBOLD:** That we renew the SARM Excess Liability Insurance for 2025 at the Premium for \$7 million (population of RM as per 2021 census). **CARRIED.**

**420.DEC.24**      **FIDELITY BOND 2025**  
**MARQUETTE:** That we renew the SARM Fidelity Bond Insurance for 2025 at the Fidelity Coverage of Insurance \$200,000; Registered Mail \$50,000 (included) and Money & Securities Coverage at \$200,000. **CARRIED.**

**421.DEC.24**      **SUBSCRIPTIONS/DONATIONS/MEMBERSHIPS 2025**  
**SCHULTZ:** That we renew the following subscriptions, donations and memberships for 2025 as follows:

<b><u>SUBSCRIPTIONS/MEMBERSHIPS 2025</u></b>		<b><u>Amount</u></b>
Agriculture Health & Safety		to be invoiced at a later date
Agriculture in the Classroom(donation)	\$	500.00
Assiniboine Watershed Stewardship		to be invoiced at a later date
Farm & Food Care Sask(donation)	\$	500.00
Kelvington Chronicle		to be invoiced at a later date
NEATPC		to be invoiced at a later date
Kelvington Minor Hockey Day	\$	100.00
P.A.R.C.S. (North Shore)		to be invoiced at a later date
RMAA	\$	425.00
RMAA	\$	175.00
Royal Canadian Legion - Kelvington	\$	200.00
Royal Canadian Legion - Lintlaw	\$	200.00
Royal Canadian Legion - Wadena	\$	200.00
SARM		to be invoiced at a later date
Saskatchewan Command		to be invoiced at a later date
SaskTip	\$	100.00
Scholarships (each \$750)	\$	1,500.00
STARS	\$	2,500.00

**CARRIED.**

**RECESSED FOR LUNCH AT 12:11 P.M.  
RECONVENED AT 1:14 P.M.**

Delegates Sawchuk, MacKay and Rodger with Saskatchewan Public Safety Agency addressed the Council from 1:15p.m. – 2:35p.m. regarding fire protection in a Municipality.

APAS 2025 membership tabled until January 2025 Regular Council meeting.  
(Reeve)\_\_\_\_\_

(Administrator)\_\_\_\_\_

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Delegate Murray Lang, Sunlife Investments addressed Council from 2:52p.m. – 3:31p.m.

**HAMLET 2023 SURPLUS TRANSFERS**

**422.DEC.24** **MARQUETTE:** That the following 2023 surplus be transferred into reserve accounts as follows:

Hamlet of Kuroki	\$ 6,510.91	
Hamlet of Kylemore	\$ 2,318.47	
Hamlet North Shore	\$90,887.31	
Hamlet of Ottman-Murray	\$38,816.41	<b>CARRIED.</b>

**GRAVEL STOCKPILE AGREEMENT-GECK**

**423.DEC.24** **MARQUETTE:** That we agree to enter into a Five-year gravel stockpile agreement with Allan & Lorraine Geck for 1.5 acres on the NW 21-36-11-2. This Rental Agreement is for the placement of gravel on said property for a period of five years commencing on January 1, 2025 to December 31, 2029 with compensation being at the rate of \$50.00 per acre paid annually.  
**CARRIED.**

**MUNICIPAL REVENUE SHARING DECLARATION 2025**

**424.DEC.24** **SOWA:** That the Council of the RM of Sasman No. 336 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant 2025 which includes the following:

1. Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations (to be submitted after audit date of February 2024 by Auditor).
2. Submission of the Public Reporting on Municipal Waterworks to the Ministry of Government Relations.
3. In Good Standing with respect to the reporting and remittance of Education Property Taxes.
4. Adoption of a Council Procedures Bylaw.
5. Adoption of an Employee Code of Conduct; and
6. All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met (use only if not all requirements are met); and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **CARRIED.**

**RM OFFICE CHRISTMAS HOURS**

**425.DEC.24** **MYERS:** That the RM Office Christmas Office are as follows:  
December 23, 2024 – January 1, 2025, inclusive CLOSED.  
January 2, 2025 – regular business hours. **CARRIED.**

**CAFT-PAYROLL**

**426.DEC.24** **SCHULTZ:** That effective January 1, 2025, payroll be processed through Crossroads Credit Union and CAFT for auto-deposit. **CARRIED.**

**OTTMAN-MURRAY MINUTES**

**427.DEC.24** **MYERS:** That the quarterly minutes of December 6, 2024, have been presented and now be filed. **CARRIED.**

**KELVINGTON FIRE DEPT MINUTES**

**428.DEC.24** **SCHULTZ:** That the minutes of December 4, 2024, have been presented and can now be filed. **CARRIED.**

(Reeve)\_\_\_\_\_

(Administrator)\_\_\_\_\_

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**ADMINISTRATOR’S REPORT**

**429.DEC.24** **MYERS:** That we have received and approve the Administrator’s report as presented. **CARRIED.**

**CORRESPONDENCE**

**430.DEC.24** **MORROW:** That the following correspondence has been reviewed and can now be filed:

- 1. Northbound Planning **November** report – NB240446 Prince Sub-division – RTM permitting approved;
- 2. Kuroki/Margo Water Plant Analysis for **November** – no detectable organisms;
- 3. Weed Inspector Scott Park Report for 2024 – none.

**CARRIED.**

**ADJOURNMENT**

**431.DEC.24** **MORROW:** That the meeting be adjourned at 4:42p.m.

\_\_\_\_\_  
REEVE/DEPUTY REEVE

(SEAL)

\_\_\_\_\_  
ADMINISTRATOR