

**RURAL MUNICIPALITY OF SASMAN NO. 336
COUNCIL REGULAR MEETING MINUTES
December 05, 2025**

The Minutes of the REGULAR Meeting of the Council of the Municipality of Sasman No. 336, held in the Council Chambers of the RM Office Main Street, Kuroki, SK on Friday, December 05, 2025.

PRESENT: Reeve: Monte Rumbold
 Division 1: Dale Redman
 Division 2: Bryan Myers
 Division 3: Juston Sowa
 Division 5: Nevin Morrow
 Division 6: Barry Marquette (via telephone)

ABSENT: Division 4: Patrick Schultz

Public Gallery in attendance.
 The meeting was called to order at 8:02a.m. by Reeve Rumbold.

AGENDA

388.DEC.25 MYERS/SOWA: That the agenda be approved as presented. **CARRIED.**

MINUTES

389.DEC.25 MORROW/SOWA: That the minutes of November 13, 2025, Regular Meeting be approved as presented. **CARRIED.**

STATEMENT OF FINANCIALS

390.DEC.25 SOWA/MYERS: That Statement of Financial Activities is approved as presented for the month of November 2025 and hereto attached to these minutes. **CARRIED.**

ACCOUNTS PAYABLE & PAYROLL

391.DEC.25 REDMAN/MARQUETTE: That payment of accounts paid with cheque numbers 34275-Man to 34319 in the amount of \$177,850.63; Online Banking 202511-002 to 202512-001 in the amount of \$139,325.38 and Payroll in the amount of \$25,138.98 for a total of \$342,314.99 has been accepted and is approved as presented. **CARRIED.**

COUNCIL RENUMERATION 2026

392.DEC.25 MYERS/SOWA: That the council remuneration for 2026 is as follows:

COUNCIL INDEMNITY 2026			
COUNCILLORS & DEPUTY REEVE:			
Appointee/Board Meetings/Committee (refer to "Appointments 2026 listing"	\$	150.00	per mtg
Conventions	\$	300.00	per day
District Meetings	\$	300.00	per mtg
Mileage	\$	0.60	x2000 KM
Regular meetings	\$	300.00	per mtg
Special Meetings	\$	300.00	per mtg
Supervision Pubworks	\$	300.00	x15 days
REEVE:			
Appointee/Board Meetings/Committee (refer to "Appointments 2026 listing"	\$	150.00	per mtg
Conventions	\$	300.00	per day
District Meetings	\$	300.00	per mtg
Mileage	\$	0.60	x2000 KM
Regular meetings	\$	300.00	per mtg
Special Meetings	\$	300.00	per mtg
Supervision Office	\$	300.00	x4 days
Supervision Pubworks	\$	300.00	x15 days
MARGO ADVISORY:			
Quarterly meetings		\$100.00	per mtg
	or	\$500.00	annually

CARRIED.
 (Reeve)_____

(Administrator)_____

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CUSTOM RATES 2026

393.DEC.25 MYERS/MORROW: That the custom rates for 2026 are as follows:

CUSTOM RATES 2026						
1.	<u>RATEPAYERS:</u>					per hour
	a.	Grader & Operator			\$ 150.00	\$50.00 min - 15mins
	b.	Loader & Operator			\$ 125.00	\$25.00 min - 15mins
	c.	D6 Cat & Operator			\$ 200.00	
	d.	Backhoe & Operator			\$ 150.00	
	e.	Tandum Truck & Operator			\$ 150.00	
	f.	Karcher Steamer, Truck, & 2 Operators			\$ 175.00	
	g.	Man Hours			\$ 60.00	
2.	<u>HAMLETS:</u>					per hour
	a.	Grader & Operator			\$ 300.00	\$50.00 min - 15mins
	b.	Loader & Operator			\$ 250.00	\$50.00 min - 15mins
	c.	D6 Cat & Operator			\$ 200.00	
	d.	Backhoe & Operator			\$ 200.00	
	e.	Tandum Truck & Operator			\$ 200.00	
	f.	Karcher Steamer, Truck, & 2 Operators			\$ 250.00	
	g.	Man Hours			\$ 60.00	
	h.	Kuroki & Margo Mower			\$ 60.00	\$30.00 min - 20mins
	i.	Kuroki Sprayer			\$ 60.00	
	j.	Gravel hauling			\$ 4.00	\$0.20/yd/mile; max 4 miles;
	k.	Margo mowing/snow removal			\$100.00	\$25.00 min - 15mins
3.	<u>OTHER:</u>					
	a.	Tax Certificates per property			\$ 20.00	per property
	b.	Maps			\$ 20.00	\$25.00 mailed
	ELECTIONS:					
		Advance Poll day			\$ 0.60 per KM	\$ 330.00 per day
		Elections Day	all meals and snacks provide		\$ 0.60 per KM	\$ 550.00 per day

(Reeve)_____

(Administrator)_____

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APPOINTMENTS/BOARDS/COMMITTEES 2026

394.DEC.25 SOWA/MYERS: That the appointments/boards/committees for 2026 are as follows:

APPOINTMENTS/BOARDS/COMMITTEES 2026			
Members of Council:			
	Reeve	Monte Rumbold	
	Division 1	Dale Redman	Division 4 Patrick Schultz
	Division 2	Bryan Myers	Division 5 Nevin Morrow
	Division 3	Juston Sowa	Division 6 Barry Marquette
Administrators			Bertha Buhler
Albert Mennie Foundation - rep only			Morrow
Assessor			Bertha Buhler
Assiniboine Watershed			Marquette
Auditor			MNP
Building Inspector			Municode
Bylaw Enforcement Officer			Nicholas Miles
Central Regional Landfill			Rumbold, Myers (Alt - Redman)
Deputy Reeve			Morrow
Development Appeals Board			Shamrock Board of Appeals
Development Officer			Northbound Planning
Division Boundary Review			Council as a Whole
Election Officials			RO to appoint Officials at time of Election
Emergency Measures Officer			Councillor of their Division
EMO Administrator			Bertha Buhler
EMO Coordinator			Marquette
Farm & Food Care Saskatchewan			Rumbold
Finance Committee			Council as a Whole
Finance Committee			<u>Supervision of Accounts as follows:</u>
Finance Committee			Redman, Sowa Jan-Apr
Finance Committee			Morrow, Schultz May-Aug
Finance Committee			Marquette, Myers Sept-Dec
Fire Association	Kelvington		Schultz (Alt - Morrow)
Fire Association	Wadena		Rumbold, Marquette, Myers (Alt - Redman)
Fire Association	Lintlaw		Redman, Morrow (Alt - Schultz)
Fire Ban Rangers			Councillor of their Division
Fire Brigade	Margo		Jim Peszko
Fire Chief	Kelvington		Greg Cherkas
Fire Chief	Wadena		Harold Narfason
Fire Chief	Lintlaw		Greg Smith
Fishing Lake First Nations Rep			Sowa, Bertha Buhler
Fishing Lake Watershed			RM - Redman (Alt - Sowa)
Fishing Lake Watershed			Ottman-Murray - Darcy Malinowski (Alt - Andy Grant)
Fishing Lake Watershed			North Shore - Brian Schultz (Alt - Jim Prince)
Kelvington C & D			Dallas Bollman
Kelvington Local Library			Karen McChesney
Kelvington Medical Board			Schultz
Kelvington Recreation			Tom Boyes
Kuroki Recreation			Dawn Prince
Lawyer			Robertson Stromberg
Margo Advisory Board			Rumbold, Redman
Margo Advisory Board			Chrissy Gordon
Margo Advisory Board			Arlene Steffen
Margo Advisory Board			Leanne Simpson

(Reeve) _____

(Administrator) _____

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COUNCIL REGULAR MEETING MINUTES
December 05, 2025**

Kelvington C & D		Dallas Bollman			
Kelvington Local Library		Karen McChesney			
Kelvington Medical Board		Schultz			
Kelvington Recreation		Tom Boyes			
Kuroki Recreation		Dawn Prince			
Lawyer		Robertson Stromberg			
Margo Advisory Board		Rumbold, Redman			
Margo Advisory Board		Chrissy Gordon			
Margo Advisory Board		Arlene Steffen			
Margo Advisory Board		Vacant			
Mutual Aid EMO		Marquette			
Nut Lake Watershed		Marquette			
OHS Administration		Bertha Buhler, Darren Godhe			
OHS Representatives		Marquette, Myers			
Parkland Regional Library		Arlene Steffen			
Pest Control Officer		Wayne McKay			
Plant Health Officers		Division 1 - Tayo Adegeye	Division 4 - Katey Makohor		
Plant Health Officers		Division 2 - Joanne Kwasnicki	Division 5 - Chelsea Neube		
Plant Health Officers		Division 3 - Betty Johnson	Division 6 - Colleen Fennig		
Polling Stations		Division 1,2,3 - Kuroki Hall			
Polling Stations		Division 4,5,6 - Kelvington Seniors Centre			
Polling Stations		Reeve - Kuroki Hall & Kelvington Seniors Centre			
Poundkeepers		Division 1 - Meryl Tomyn - SW 03-33-10 W2			
Poundkeepers		Division 2 - Michael Hillbig - NW 23-33-11 W2			
Poundkeepers		Division 3 - Stuart Byman - SE 08-35-12 W2			
Poundkeepers		Division 4 - Robert Spray - NE 35-35-10 W2			
Poundkeepers		Division 5 - Curtis McChesney - SW 12-36-11 W2			
Poundkeepers		Division 6 - Dean Murray NW 22-35-12 W2			
Returning Officer		Bertha Buhler			
Road Ban Committee		Redman, Morrow, Schultz			
Road Committee		Council as a Whole			
Sasman Park Committee		Council as a Whole			
Shamrock Board of Revision		Morrow (Alt - Redman)			
Shamrock Board of Revision		Secretary - Chantel Anthony			
Signing Authorities		Bertha Buhler, Dawn Prince			
Signing Authorities		Rumbold, Schultz, Myers			
Wadena & Area Health Foundation		Sowa (Alt - Rumbold)			
Wadena Health Action Group		Sowa (Alt - Rumbold)			
Wadena Van Corporation		Rumbold (Alt - Garry Weigel)			
Water Treatment Plants (Kuroki/Margo)		John Stewart			
Weed Inspector		Scott Park			
Weneda Park Lodge		Sowa (Alt - Rumbold)			

CARRIED.

(Reeve) _____
(Administrator) _____
Page 4 of 7

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COUNCIL REGULAR MEETING MINUTES
December 05, 2025**

SUBSCRIPTIONS/MEMBERSHIPS/DONATIONS 2026

395.DEC.25 MORROW/MYERS: That the subscriptions/memberships/donations be renewed for 2026 as follows:

<u>SUBSCRIPTIONS/MEMBERSHIPS 2026</u>	
Agriculture Health & Safety	
Agriculture in the Classroom(donation)	
APAS	
Assiniboine Watershed Stewardship	
Farm & Food Care Sask(donation)	
Kelvington Chronicle (Christmas)	
Margo Rec Board	
Kuroki Ladies Night	
North Shore Fishing Shack	
O'Neil, Colby-Hockey Day	
RMAA	
RMAA	
Royal Canadian Legion - Kelvington	
Royal Canadian Legion - Lintlaw	
Royal Canadian Legion - Wadena	
SARM Membership	
Saskatchewan Command	
SaskTip	
Scholarships (2-\$750.00)	
STARS	

CARRIED.

MUNICIPAL REVENUE SHARING DECLARATION 2026

396.DEC.25 MYERS/SOWA: That the Council of the RM of Sasman No. 336 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant 2026 which includes the following:

1. Submission of the 2025 Audited Financial Statement to the Ministry of Government Relations (to be submitted after audit date of February 2026 by Auditor).
2. Submission of the Public Reporting on Municipal Waterworks to the Ministry of Government Relations.
3. In Good Standing with respect to the reporting and remittance of Education Property Taxes.
4. Adoption of a Council Procedures Bylaw.
5. Adoption of an Employee Code of Conduct; and
6. All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

REGULAR MEETING DATES OF COUNCIL 2026

397.DEC.25 SOWA/MORROW: That the Regular Meeting dates of the Council be set for 2026 as follows:

Regular Council Meeting Dates Scheduled for 2026			
	(subject to change)		
Tues	January 6, 2026	Tues	July 14, 2026
Tues	February 10, 2026	Tues	August 11, 2026
Tues	March 17, 2026	Tues	September 8, 2026
Tues	April 14, 2026	Thurs	October 15, 2026
Thurs	May 7, 2026	Thurs	November 5, 2026
Tues	June 9, 2026	Tues	December 8, 2026

CARRIED.

(Reeve)_____

(Administrator)_____

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COUNCIL REGULAR MEETING MINUTES
December 05, 2025**

EMPLOYEE BENEFITS 2026

398.DEC.25 SOWA/MYERS: That the Employee benefits for 2026 are as follows:

	<u>Extended</u>	<u>Health</u>	<u>DENTAL</u>	
Pub works	Level 2	Level 2	Level 2	
Admin Assist	Level 2	Level 2	Level 2	
Administrator	Level 5	Level 5	Level 5	CARRIED.

SARM PSIP INSURANCE 2026

399.DEC.25 MYERS/MORROW: That we renew the SARM Property Self-Insurance Plan for 2026 as listed on Property Insurance Schedule-12:01AM January 1, 2026, to 12:01AM January 1, 2027. **CARRIED.**

SARM LSIP INSURANCE 2026

400.DEC.25 MORROW/MYERS: That we renew the SARM Liability Self-Insurance Plan for 2026 as listed on Liability Self-Insurance Policy Period 12:01AM January 1, 2026, to January 1, 2027, 12:01AM. **CARRIED.**

EXCESS LIABILITY INSURANCE 2026

401.DEC.25 SOWA/MYERS: That we renew the SARM Excess Liability Insurance for 2026 at the Premium for \$7 million (population of RM as per 2021 census). **CARRIED.**

FIDELITY BOND INSURANCE 2026

402.DEC.25 MYERS/MORROW: That we renew the SARM Fidelity Bond Insurance for 2026 at the Fidelity Coverage of Insurance \$200,000; and Money & Securities Coverage at \$25,000. **CARRIED.**

GRADER BLADES PURCHASE

403.DEC.25 REDMAN/SOWA: That we purchase grader blades from DionCo Sales in the amount of up to approximately \$21,000.00. **CARRIED.**

CHEQUING/FLEX-TERM INVESTMENT

404.DEC.25 SOWA/MORROW: That we invest \$400,000.00 from our chequing account ending in 5692 into a flex-term. **CARRIED.**

NUT MOUNTAIN LOTS

405.DEC.25 SOWA/MYERS: That we table the discussion of future levies for the Nut Mountain properties until such time new proposals are prepared and presented to the Council for consideration. **CARRIED.**

Delegate Brett Sorgen addressed the Council from 11:00a.m. – 11:27a.m.

MARGO SPORTSGROUND AGREEMENT

406.DEC.25 MYERS/SOWA: That the RM Council agrees to withhold the sale of property located on SW 10-33-10 W2 from January 1, 2026 – December 31, 2030, inclusive. Furthermore, annual updates and progress reporting shall be presented to Council in writing from the Special Services Area of Margo Advisory Board. Furthermore, all future intended use(s) and upgrades to the property shall be presented at a Regular meeting of Council for review, comments and approval. Furthermore, the agreement be hereto attached to these minutes. **CARRIED.**

LOTS 12,13,14,15, BLK 07, PLAN B196 NUISANCE

407.DEC.25 MYERS/MORROW: That we send the property owner of Lots 12,13,15,15, BLK 07, Plan B196 a letter advising of the nuisance problem and that enforcement will proceed, should the nuisance not be remediated. **CARRIED.**

Reeve Rumbold recessed the meeting for lunch at 12:25p.m.
Reconvened the meeting at 1:00p.m.

Delegate Yvonne Prusak, Northbound Planning addressed the Council from 1:10p.m – 1:25p.m.

KELVINGTON FIRE ASSOCIATION

408.DEC.25 MORROW/SOWA: That we are received the minutes of November 26, 2025 and can now be filed. **CARRIED.**

(Reeve)_____

(Administrator)_____

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ASSET MANAGEMENT FINANCIAL SOFTWARE UPGRADE

409.DEC.25 MYERS/MORROW: That we replace the asset management from Pubworks to AMF Lite Software in the amount of an annual subscription as per Q250048. In addition, the data transfer costs will be waived. **CARRIED.**

ADMINISTRATOR REPORT

410.DEC.25 SOWA/MYERS: That we have received and approved of the Administrator’s report as presented. **CARRIED.**

FLOWERS GRAVEL INQUIRY

411.DEC.25 MYERS/MORROW: That we have received the Flowers email correspondence and can now be filed. **CARRIED.**

CORRESPONDENCE

412.DEC.25 MORROW/MYERS: That the following correspondence has been reviewed and now be filed:

1. SARM and all other correspondence emailed to the Council at time of received in office;
2. Northbound Planning **November report** – none;
3. Kuroki/Margo Water Plant Analysis for **November**– no detectable organisms;
4. Central Landfill – Robertson Stromberg response;
5. Legal – Robertson Stromberg response re: Procedural & Private Matters;
6. Flowers email re: gravel extraction test holes.

ADJOURNMENT

413.DEC.25 MORROW: That the meeting be adjourned at 2:15p.m. **CARRIED.**

REEVE/ DEPUTY REEVE

(SEAL)

ADMINISTRATOR

(Reeve) _____
(Administrator) _____
Page 7 of 7