

**MINUTES OF THE REGULAR MEETING OF THE R.M. OF SASMAN NO. 336 ON TUES.,
MARCH 12, 2024 IN THE R.M. OF SASMAN OFFICE**

Present:

Reeve– Dwayne Nakrayko

Councillors– Dale Redman, Bryan Myers, Patrick Schultz, Nevin Morrow

Administrator – Michael Rattray

Not in attendance: Stuart Byman and Jim Lissinna.

The meeting was called to order at 8:01 a.m. by Reeve Dwayne Nakrayko.

AMENDED AGENDA

71/24 Morrow- That the R.M. approve the following items to be added to or removed from today's agenda

- Old Business #8 – Kelvington Vet Board update.

CARRIED

AGENDA

72/24 Myers- That the Agenda be adopted as presented, subject to late changes. CARRIED

MINUTES

73/24 Schultz- That the minutes of the Feb.21, 2024, Regular Meeting be approved as circulated. CARRIED

WADENA FIRE ASSOCIATION

74/24 Schultz- That the R.M. instruct the Administrator to contact the R.M. of Lakeview No. 337 to get an update on a proposed Inter-Municipal Meeting with the other municipalities involved with the Wadena Fire Association. CARRIED

IN-CAMERA SESSION

75/24 Nakrayko - That this Council Meeting go to an in-camera session at 8:19 a.m. with the purpose of updating Council on emails received from our lawyer regarding the ratepayer lawsuit. CARRIED

RETURN TO REGULAR MEETING

76/24 Redman- That the in-camera session end at 8:24 a.m. and that we return to the Regular Council Meeting. CARRIED

ADMINISTRATOR INTERVIEW

Prior to this morning's interview with N.M., Council discussed what questions should be asked and what options would be available for a work schedule.

DELEGATION 9:05 – 9:30 A.M.

Foreman D.G. discussed the following with Council:

- road issues due to warm weather
- possible road closures
- employees
- gravel trailers that were painted

KUROKI WTP GRANT

The Administrator informed Council that he had talked with the engineer at the KGS Group regarding the RM's request to sign a memorandum of agreement instead of a proposed form with agreement. The engineer verbally agreed to draw up a memorandum of agreement and would send it out to us when it gets drafted.

SALE OF GRAVEL

77/24 Morrow- That the R.M. sell approximately 2,900 cubic yards of gravel at the Leden Pit by auctioning it with Bruce Schapansky Auctions, and state in the advertisement that this gravel is contaminated with metal and the purchaser of the gravel must provide a loader.

CARRIED

DELEGATION 10:00 – 10:51 A.M.

Ms. N.M. met with Council regarding the hiring for the Administrator position that is currently available. A number of questions were asked, including a work schedule that she could commit to.

HIRE INTERN ADMINISTRATOR

78/24- rescinded during April 2024 council meeting.

TRANSFER FUNDS INTO FLEX TERM

79/24 Redman- That the Council instruct the Administrator to transfer all funds to date to a One Year Variable Flex Term for each of the following accounts:

- Savings Account– Kylemore
- Savings Account– Northshore
- Savings Account– Kuroki
- Savings Account– Ottman-Murray

CARRIED

HERITAGE PROPERTY DESIGNATION

The Administrator updated Council on a proposed Heritage Property designation within the Hamlet of Kuroki (Kuroki Train Station).

KELVINGTON VET BOARD

80/24 Schultz- That the R.M. acknowledge the letter from the R.M. of Kelvington No.366 regarding its clarification of the current issues with the Kelvington Veterinary Service Board and whereas this municipality is not in favour of how the R.M. of Kelvington No.366 has handled this situation to date. CARRIED

FINANCIAL STATEMENT

81/24 Redman- That the Statement of Financial Activities for the month of February 2024 be approved as read. CARRIED

ACCOUNT PAYMENTS

82/24 Morrow- That the current accounts, cheque #'s 33080 to #33109 and three other payments, attached to and forming part of these minutes, be hereby approved for payment for a total of \$85,290.65. CARRIED

LUNCH BREAK

83/24 Nakrayko- That this meeting break for lunch at 12:00 p.m. CARRIED

84/24 Nakrayko- That this meeting resume its deliberations at 12:48 p.m. CARRIED

WATER ANALYSIS REPORT

85/24 Schultz- That the R.M. acknowledge the following water analysis reports have been reviewed:

- Kuroki – February 22, 2024; Silver Lake – February 20, 2024. CARRIED

NORTHBOUND REPORT

86/24 Myers- That the R.M. acknowledge the report from Northbound Planning for the month of February 2024. CARRIED

SCHOLARSHIPS

87/24 Morrow- That the R.M. continue to provide scholarships to both the Wadena High School and the Kelvington High School in 2024, with a May 3, 2024, deadline to submit applications and these applications will be reviewed at our May meeting. CARRIED

RM#336'S CRA ACCOUNT

88/24 Redman- That the R.M. authorize the following people and firms to have access to all of the Canada Revenue Agency accounts for the R.M. of Sasman No. 336:

- Administrator Michael Rattray;
- Administrative Assistant Dawn Prince;
- Reeve of the RM of Sasman No. 336 Dwayne Nakrayko;
- Deputy Reeve of the RM of Sasman No. 336 Stuart Byman;
- MNP LLP (RM of Sasman No. 336's auditors).

NEW AUDIT REQUIREMENTS

89/24 Myers- That the R.M. authorize the Administrator to find a qualified person to provide quotes for asbestos assessments which are required for the 2023 Audit. CARRIED

FROST PERMITS

90/24 Schultz- That the R.M. set the following fees for frost permits for the 2024 season:

- Ratepayers – No charge for both daily and annual frost permits;
- Non-Ratepayers – Daily permit - \$25.00; Annual permit - \$100.00.

STOP TAX ENFORCEMENT

91/24 Redman- That the R.M. stop tax enforcement proceedings on all properties owned by the Estate of Mr. C.G.

CARRIED

SASKPOWER

92/24 Schultz- That the R.M. acknowledge the proposed SaskPower Distribution Rural Rebuild Projects that will take place throughout this municipality in 2024. CARRIED

GRAVEL AGREEMENT

93/24 Schultz- That the R.M. approve and pay the following gravel lease agreements:

- R.T. – SW 22-35-11-W2 – 1 year lease from Jan.1, 2024, to Dec.31, 2024, for \$490.00.

CARRIED

HOLIDAYS

94/24 Myers- That the R.M. approve the following holiday request:

- D.G.: March 28-April 4, 2024 (inclusive). CARRIED

TRANSFER TO TCA FLEX TERM

95/24 Morrow- That the R.M. authorize the transfer of the following 2023 TCA allotment as well as a transfer from the General Account to the TCA Flex Term Account:

- TCA - \$357,164.00
- General Bank Account - \$27,456.00 CARRIED

HOLIDAY PAYOUT

96/24 Myers- That the R.M. approve the following holiday payout to M.R.:

- Holiday payout to Feb.29, 2024 (8.675 days x \$255.81/day), is \$2,219.15 (before deductions). CARRIED

KELVINGTON FIRE LEVY

97/24 Morrow- That the R.M. pay the 2024 annual levy for the Kelvington & District Fire Fighting Association in the amount of \$4,375.00. CARRIED

NEW OFFICE COMPUTER

98/24 Redman- That the R.M. approve the purchase of a new office computer and monitor from Munisoft, as per the attached quote forming part of these minutes. CARRIED

R.M. WEBSITE

The Administrator discussed the R.M. website with Council and wanted to know if there was a need to update it. Council instructed the Administrator to get K.J. to get quotes on other website designs for the RM.

SASMAN PARK

99/24 Myers- That the R.M. set the following fees for the 2024 Camping at Sasman Park:

- Seasonal Camping - \$1,250.00 per lot
- Daily Camping - \$25.00 per day

CARRIED

DONATIONS

100/24 Schultz- That the R.M. approve the following donation requests:

- Agriculture in the Classroom (Sask) Inc. - \$500.00. CARRIED

BUDGET MEETING

101/24 Morrow- That the R.M. set the date for the 2024 budget meeting to Tues., April 16, 2024, starting at 8:00 a.m. at the R.M. of Sasman Office. CARRIED

RMAA CONVENTION

102/24 Myers- That the R.M. authorize both the Administrator and the Administrative Assistant to attend the 2024 RMAA Convention in Regina from May 14-16, 2024. CARRIED

CANCEL TAXES

103/24 Myers- That the R.M. cancel the taxes on the following property due to a clerical error:

- A&D G. - \$225.00 (trailer licence fee at North Shore), roll #2101 – Lot 34, Blk/Par 2, Plan 78H01276. CARRIED

PAY WATER BILL

104/24 Myers- That the R.M. agrees to pay the 2024 utility bill for the Kuroki Seniors' Drop Inn Centre in the amount of \$504.00 in lieu of using this facility for RM meeting lunches. CARRIED

HAMLET OF KUROKI

105/24 Redman- That the R.M. approve the Hamlet of Kuroki's meeting minutes from March 10, 2024, as presented to Council. CARRIED

HAMLET OF OTTMAN-MURRAY

106/24 Morrow- That the R.M. approve a request from the Hamlet of Ottman-Murray to install speed bumps at three locations at Pavillion Beach:

- The approval of this resolution will be pending a decision from the Ottman-Murray Hamlet board. CARRIED

ABATEMENT OF TAXES

107/24 Redman- That the R.M. approve the abatement of taxes as per a request from H.H:

- Roll 2596-000 – Lot 17, Blk/Par 7, Plan B196 – Municipal - \$837.85; School - \$10.47;
- Roll 2596-100 – Lot 17A, Blk/Par 7, plan B196 – Municipal - \$22.20; School - \$1.02.

CARRIED

WATERWORKS INSPECTIONS

108/24 Redman- That the R.M. acknowledge the recent Waterworks' Compliance Inspections for both Margo and Kuroki which were completed on March 6, 2024, by Mr. Ries Mansuy from the Water Security Agency. CARRIED

LAGOON DREDGING

The Administrator updated Council on conversations that were held with Ries Mansuy from the Water Security Agency regarding whether the Margo Lagoon needs to be dredged. Mr. Mansuy has determined that the lagoon should be dredged at some point in the near future. He will send us contacts on who can provide this service.

COMMUNITIES IN TRANSITION

109/24 Morrow- That the R.M. authorize the Administrator to make application to the Communities in Transition Operating Grant Program for the 2024 annual grant payment which replaces the Municipal Revenue Sharing payment for the Special Service Area of Margo. CARRIED

PARKLAND LIBRARY

110/24 Schultz- That the R.M. is not in favour of the proposed Parkland Regional Library Headquarters Building Purchase and instructs the Administrator to vote "NO" on this proposal. CARRIED

MARGO GARBAGE TRUCK

111/24 Redman- That the R.M. approve the quote from A.H. for the removal/replacement of the engine of the Margo garbage truck (1990 F350 truck) and other items listed as per the attached quote forming part of these minutes. CARRIED

ADMINISTRATOR'S REPORT

112/24 Redman- That the R.M. approve the Administrator's Report for February/March 2024. CARRIED

CORRESPONDENCE

113/24 Morrow- That the R.M. acknowledge the correspondence has been reviewed and filed. CARRIED

NEXT MEETING

The next Regular Council Meeting is set for Tuesday, April 9, 2024, starting at 8:00 a.m.

ADJOURN

114/24 Redman- That this meeting be adjourned with the time being 3:24 p.m. CARRIED