

**MINUTES OF THE REGULAR MEETING OF THE R.M. OF SASMAN NO. 336 ON TUES.,  
APRIL 9, 2024, IN THE R.M. OF SASMAN OFFICE**

Present:

Reeve- Dwayne Nakrayko

Councillors– Dale Redman, Bryan Myers, Stuart Byman, Patrick Schultz, Nevin Morrow, Jim Lissinna

Administrator – Michael Rattray

The meeting was called to order at 7:57 a.m. by Reeve Dwayne Nakrayko.

**AMENDED AGENDA**

115/24 Redman- That the R.M. approve the following items to be added to/removed from to today's agenda:

- New Business #20 – Update from SARM Convention;
- New Business #21 – Review date for budget meeting.

CARRIED

**AGENDA**

116/24 Byman- That the Agenda be adopted as presented, subject to late changes.

CARRIED

**MINUTES**

117/24 Myers- That the minutes of the March 12, 2024, Regular Meeting be approved as circulated with the following amendment:

- In resolution 104/24, the words “and whereas effective January 1, 2025, the Council Meeting lunches will not be provided for by monies from the R.M. of Sasman No. 336” will be removed from the minutes. CARRIED

**WADENA FIRE ASSOCIATION**

Reeve Nakrayko updated Council on what took place at the public meeting held Wednesday, April 3, 2024, by the Wadena and District Fire Association. Mr. K.S. from the Saskatchewan Public Safety Agency gave a presentation on a number of topics including fire protection boundaries. According to Mr. S, when fire boundaries are drawn up by a municipality, the fire response time is the first requirement, along with a qualified fire department, when making decisions on drawing up fire protection boundaries. On April 5, 2024, Reeve Nakrayko contacted the RM office and asked the office staff to redraw the fire protection map to accommodate the requirements explained by Mr. S. The Administrator informed Council that the office had received an email from Ms. C.S. asking for clarification on a number of items, including the newly proposed fire protection boundaries and a request to hold a public meeting to discuss the proposed fire boundaries. Council did not feel there was any reason to hold a public meeting at this time as the newly drawn map is compliant with the SPSA recommendations. Council instructed the Administrator to reply back to her questions as soon as he can.

**DELEGATION 8:37 – 9:16 A.M.**

Foreman D.G. discussed the following with Council;

- road conditions and recent spring runoff;
- ondition of the Reserve Road south of Kylemore;
- Update on employees.

## **RECESS**

118/24 Myers- That this meeting recess at 10:00 a.m. for a public hearing. CARRIED

## **PUBLIC HEARING – AMEND ZONING BYLAW/ANNEXATION**

Reeve Dwayne Nakrayko opened the public hearing.

Twenty-two people signed in (including RM Council and Staff) for the public meeting which took place at the Kuroki Community Hall. Ms R.B. from Northbound Planning gave an update on the proposed rezoning and recommendations on the proposed subdivision and answered a number of questions from the attendees. Ms M.R. gave a short presentation on concerns from herself as well as other property owners at North Shore (her presentation has been kept on file). Some of the concerns were:

- Road width issues and increased traffic;
- Engineered drainage plan;
- Can utility easements be placed at the back of the development;

(A copy of the written concerns our office received from the Hamlet of North Shore property owners will be submitted with the proposed subdivision/annexation package when it is approved by Council).

The property owners that were in attendance requested the RM inform all North Shore Hamlet property owners of any updates/approvals of this proposed subdivision/annexation in the future.

Reeve Nakrayko closed the public hearing at 10:27 a.m.

## **RECONVENE**

119/24 Byman- That this meeting reconvene at 10:36 a.m. CARRIED

## **RESCIND RESOLUTION**

120/24 Schultz- That the R.M. rescind/remove resolution number 78/24 from the March 12, 2024 minutes. CARRIED

## **ADMINISTRATOR INTERVIEW**

121/24 Morrow- That the R.M. instruct the Administrator to invite Ms B.B. to an interview for the Administrator position at an upcoming Council Meeting. CARRIED

## **LEDEN GRAVEL PILE**

The Administrator informed Council that he talked with foreman DG after the March 12, 2024, Council Meeting and discussed the gravel at the Leden site. According to the foreman, the gravel that is currently at the Leden Pile should be put on the municipal roads as this gravel has no metal or any other foreign materials in it. With this being said, the 2900 cubic yards of gravel that was to be auctioned off will not take place.

## **RM WEBSITE**

122/24 Schultz- That the R.M. authorize assistant administrator K.J. to obtain a new website design for the R.M. of Sasman No. 336. CARRIED

## **SASKPOWER**

The Administrator updated Council on SaskPower's proposed rural rebuild project north of Kylemore. A concern from our outside employees was brought to the R.M. office regarding the powerline pole survey of this project. SaskPower was contacted regarding this concern and they have now set up a meeting on April 23, 2024, to review this concern.

## **GRAVEL CRUSHING/HAULING**

Council reviewed a quote from S&S Contracting for the crushing and hauling of approximately 20,000 cubic yards of gravel. After review, Council made no decision at this time on accepting this quote.

## **MARGO SPORTSGROUNDS**

The Administrator updated Council on new information that was recently found regarding the land title for the old Margo Sportsgrounds. Council instructed the Administrator to contact the Saskatchewan Ministry of Justice to explain the definition of “park purposes.”

## **COUNCILLORS FORUM**

123/24 Morrow- That the R.M. approve the following work order which was handed in during the forum:

- Division 2 – SE 27-34-11-W2 – Install culvert – Work order #267317. CARRIED

## **FINANCIAL STATEMENT**

124/24 Schultz- That the Statement of Financial Activities for March 2024 be approved as read. CARRIED

## **ACCOUNT PAYMENTS**

125/24 Lissinna- That the current accounts, cheque #s 33110 to 33167 and four other payments, attached to and forming part of these minutes, be hereby approved for payment for a total of \$229,569.80. CARRIED

## **WATER ANALYSIS REPORT**

126/24 Schultz- That the R.M. acknowledge the following water analysis reports have been reviewed:

- Kuroki – March 13, 2024, and March 27, 2024. CARRIED

## **NORTHBOUND REPORT**

127/24 Redman- That the R.M. acknowledge the report from Northbound Planning for the month of March 2024. CARRIED

At 12:00 p.m. Councillor Byman left the meeting.

## **LUNCH BREAK**

128/24 Nakrayko- That this meeting break for lunch at 12:01 p.m. CARRIED

129/24 Nakrayko- That this meeting resume its deliberations at 12:47 p.m. CARRIED

## **CONSENT FOR TITLE**

130/24 Redman- That the R.M. authorize the Administrator to make application to the Provincial Mediation Board for consent of title for the following properties:

- Lots 4 & 5, Blk/Par 4, Plan W968 (Kuroki);
- Lots 12 & 19, Blk/Par 3, Plan M2327 (Kuroki);
- Lot 9, Blk/Par 2, plan T3059 (Margo);
- Lot 23, Blk/Par 8, Plan BD3555 (Margo);
- Lots 1, 2 & 3, Blk/Par 1, Plan T3059 (Margo);
- SW 18-33-10-W2;
- Lots 7 & 8, Blk/Par H, plan 62H03923 (Margo);
- Blk/Par F, plan AH1374 Extension 3 (Margo)
- Lot 6, Blk/Par 3, Plan AR5622 (Nut Mountain).

CARRIED

## **LETTER OF SUPPORT**

131/24 Myers- That the R.M. authorize the Administrator to draw up a letter of support for the R.M. of Lakeview No. 337 to make application for Targeted Sector Support funding to coordinate a municipal capacity building workshop. CARRIED

## **ASSINIBOINE WATERSHED STEWARDSHIP ASSOCIATION**

The Administrator updated Council on the Assiniboine Watershed Stewardship Association's AGM invitation along with upcoming programs the AWSA is involved in for 2024.

## **PRISTIE GRAVEL**

132/24 Morrow- That the R.M. sign another gravel contract with Mr. B.P., stating the following:

- Include an additional five years to the original contract with the amount of gravel being 100,000 cubic yards of gravel over those five years, with the price of the gravel being the same \$2.50 per cubic yard as it was in the original contract. CARRIED

## **HOLIDAYS**

133/24 Schultz- That the R.M. approve the following holiday requests:

- M.R. – May 1-3, 2024 (inclusive). CARRIED

## **FOAM LAKE 100TH YEAR CELEBRATION**

The Administrator read a letter from the Town of Foam Lake regarding its upcoming 100th Celebration from July 12-14. Foam Lake has invited neighbouring municipalities to join them and would like confirmation by May 1 if any Council members will be attending.

## **NEW AUDIT REQUIREMENTS**

134/24 Schultz- That the R.M. hire the company Got Mold to perform inspections for asbestos on approximately 15 buildings/properties owned by this municipality; needed for the new audit requirements and whereas the costs will be \$0.70 per kilometre for travel plus \$350.00 per building (as per their email on April 8, 2024). CARRIED

## **CANCEL CHEQUE**

135/24 Lissinna- That the R.M. cancel cheque number 33072 in the amount of \$100.00 and payable to the RMAA Workshop Fund, as no one was able to attend the workshop due to unforeseen circumstances. CARRIED

## **KELVINGTON FIRE ASSOCIATION**

136/24 Schultz- That the R.M. approve the Kelvington Fire Association's meeting minutes from March 20, 2024, as presented to Council. CARRIED.

## **SET UP CAPITAL RESERVE**

137/24 Schultz- That the R.M. set up the following designated capital reserves:

- Kelvington Fire Association – fire trucks and Equipment - \$22,412.00;
- Kelvington Fire Association – new fire hall - \$17,857.00.

These reserves will be set up in a flex-term investment on an annual basis. CARRIED

## **CUSTOM WORK RATES**

138/24 Lissinna- That the compensation for custom work for 2024 be set as follows:

- Margo tractor and snow blower and operator - \$150.00 per hour with a minimum fee of \$50.00 for 15 minutes. CARRIED

### **MARGO ADVISORY MEETING**

The Administrator updated Council on the Margo Advisory Committee meeting which was held on April 3, 2024.

### **MARGO CEMETERY**

139/24 Redman- That the R.M. authorize the Administrator to set up a Margo Cemetery Perpetual Fund which will take effect January 1, 2024. CARRIED

### **OTTMAN-MURRAY HAMLET**

140/24 Myers- That the R.M. approve the Organized Hamlet of Ottman-Murray's board meeting minutes from March 22, 2024, as presented to Council. CARRIED

### **NORTH SHORE COMPLAINT**

141/24 Myers- That the R.M. authorize the Administrator to write a letter to Mr. K.L. regarding his complaint blaming the grader operator for damaging his satellite dish while plowing snow. CARRIED

### **NUISANCE LETTERS**

142/24 Morrow- That the R.M. authorize the Administrator to send letters to hamlet property owners to clean up their lots and whereas the Hamlets and Special Service Area boards will provide the R.M. office with a list of property owners they want letters sent to. CARRIED

### **NORTH SHORE HAMLET**

143/24 Schultz- That the R.M. approve the Organized Hamlet of North Shore Fishing Lake's board meeting minutes from March 28, 2024, as presented to Council. CARRIED

### **KUROKI HAMLET**

144/24 Lissinna- That the R.M. approve the following items from the Organized Hamlet of Kuroki's board meeting on March 10, 2024:

- Hiring of Ms. C.P. as the 2024 seasonal maintenance operator for Kuroki with the wage of \$22.00 per hour;
- Approve the purchase of a cordless grass trimmer and cordless chainsaw;
- Get permission to fix the outside water tap at the R.M. office so as to fill the sprayer with water throughout the summer months.

CARRIED

### **LANDFILL**

145/24 Nakrayko- That the R.M. approve the Central Regional Landfill Waste Management Authority's board meeting minutes from February 27, 2024, as presented to Council.

CARRIED

### **SARM CONVENTION**

Reeve Nakrayko updated Council on what took place at the SARM Convention which was held in Regina back in March.

### **CHANGE BUDGET MEETING**

146/24 Myers- That the R.M. change the date for our budget meeting which was previously set for April 16, 2024, to be Wednesday, April 17, 2024, starting at 8:00 a.m. at the R.M. of Sasman office. CARRIED

### **ADMINISTRATOR'S REPORT**

147/24 Schultz- That the R.M. approve the Administrator's Report for March/April 2024. CARRIED

**CORRESPONDENCE**

148/24 Redman- That the R.M. acknowledge the correspondence has been reviewed and filed. CARRIED

**NEXT MEETING**

149/24 Nakrayko- That the R.M. set our next Regular Council Meeting for Tuesday, May 7, 2024, starting at 8:00 a.m. CARRIED

**ADJOURN**

150/24 Schultz- That this meeting be adjourned with the time being 2:46 p.m. CARRIED