

**MINUTES OF THE REGULAR MEETING OF THE R.M. OF SASMAN NO.336 HELD ON TUES., Nov.21, 2023, IN THE MUNICIPAL OFFICE**

Present:

Reeve- Dwayne Nakrayko

Councillors- Dale Redman, Bryan Myers, Patrick Schultz, Jim Lissinna

Administrator- Michael Rattray

Not in attendance- Stuart Byman and Nevin Morrow

Prior to the start of this meeting all council members that were present signed their Annual Public Disclosure Declarations for the 2024 year.

The meeting was called to order at 9:04 a.m. by Reeve Dwayne Nakrayko.

**ADD AGENDA ITEMS**

353/23 Redman- That the following items be added to the agenda: New Business #38, request to purchase mower deck-Kuroki Hamlet.

CARRIED

**AGENDA**

354/23 Schultz- That the agenda be adopted as presented, subject to late changes.

CARRIED

**MINUTES**

355/23 Schultz- That the minutes of the October 17, 2023, Regular Meeting be approved as circulated. CARRIED

**FIRE PROTECTION BOUNDARIES**

A short discussion was held regarding the new fire protection boundaries and an update on the Lintlaw Fire Association. Council instructed the Administrator to hold off on sending in the new map of the proposed fire protection boundaries to the Public Safety Department until a further update is received from the Lintlaw Fire Association.

**KYLEMORE CEMETERY**

356/23 Lissinna- That the R.M. authorize the Administrator to invoice the Doukhobor Organization for the cost of \$55.00 to designate an interest for a Municipal Heritage Property on the land title where the Kylemore Cemetery is located on LSD 7-Sec 9-Twp 34 Rge 12 W2. CARRIED

**DELEGATION 9:30 – 10:18 A.M.**

Foreman D.G. discussed the following with Council;

- Employee evaluations
- Equipment repairs
- Install/Fix signage
- Fixing of sewer leaks in Kuroki

### **WADENA FIRE ASSOCIATION**

357/23 Schultz- That the R.M. table the discussion on paying the 2023 Wadena Fire Levy until further information is received. CARRIED

### **REGULATING THE MOVING OF CABINS**

358/23 Myers- That the R.M. table the discussion on regulating the moving of cabins, etc., at the Hamlet of North Shore until more information is received. CARRIED

### **FINANCIAL STATEMENT**

359/23 Redman- That the Statement of Financial Activities for the month of October, 2023, be approved as read. CARRIED

### **ACCOUNT PAYMENTS**

359/23 Schultz- That the current accounts, cheque #s 32818 to 32886 and four other payments, attached to and forming part of these minutes, be hereby approved for payment for a total of \$345,883.36. CARRIED

### **TENDER FOR TAX TITLE PROPERTY**

360/23 Redman- That the R.M. accept Mr. T.M's tender of \$52,000.00 for the purchase of the Old Co-op Storage Shed located on Lots 3 & 4, Blk/Par 2, Plan T3059 in Margo. Council has approved this on the condition that it must be paid in full within 30 days of this meeting. CARRIED

### **TENDER FOR TAX TITLE PROPERTY**

361/23 Schultz- That the R.M. accept Mr. E.S.'s tender of \$800.85 for the purchase of Lot 22, Blk/Par 8, Plan BD3555 in Margo. Council has approved this on the condition that it must be paid in full within 30 days of this meeting. CARRIED

### **TENDER FOR TAX TITLE PROPERTY**

362/23 Lissinna- That the R.M. accept Mr. Z.K's tender of \$4,000.00 for the purchase of Lot 26, Blk/Par 4, Plan 102221727 in Kuroki. Council has approved this on the condition that it must be paid in full within 30 days of this meeting. CARRIED

### **WATER ANALYSIS REPORT**

363/23 Schultz- That the R.M. acknowledge the following water analysis reports have been reviewed:

- Kuroki – October 24, 2023; October 25, 2023; November 8, 2023.
- Margo – November 14, 2023 (2). CARRIED

### **LUNCH BREAK**

364/23 Nakrayko- That this meeting break for lunch at 12:10 p.m. CARRIED

365/23 Nakrayko- That this meeting resume its deliberations at 12:50 p.m. CARRIED

### **WATER OPERATOR**

366/23 Myers- That the R.M. table the discussion of J.S's request to work on a contract basis for the water operator positions at Margo and Kuroki. CARRIED

### **DISCRETIONARY USE**

367/23 Redman- That the R.M. approve DJ Gun Sales Ltd.'s development application for their firearms retail store and whereas that there are no other conditions required from Council at this time. CARRIED

### **NORTHBOUND REPORT**

368/23 Myers- That the R.M. acknowledge the report from Northbound Planning for the month of October 2023. CARRIED

### **DONATIONS**

369/23 Lissinna- That the R.M. donate \$200.00 to each of the following local Legions for 2023: Wadena, Kelvington and Lintlaw. CARRIED

### **TAX ENFORCEMENT ADVERTISING**

370/23 Schultz- That the R.M. approve the tax enforcement listing for the 2023 outstanding tax arrears as prepared by the Administrator. CARRIED

### **WEED INSPECTOR REPORT**

371/23 Lissinna- That the R.M. acknowledge the report from our Weed Inspector S.P. for 2023. CARRIED

### **CULVERT INSTALL REQUEST**

Council discussed a request to install another culvert on the SW 28-34-10-W2. Council decided to wait until the spring of 2024 and will review this request at that time.

### **WATERLINE INSTALL**

372/23 Lissinna- That the R.M. approve a request from Mr. D.S. to install a waterline that would cross under a municipal road between NE 33-35-10-W2 and the SE 4-36-10-W2 and whereas Mr. Sis aware of certain conditions that Council requested which were sent out in an email on October 25, 2023, attached to and forming part of these minutes. CARRIED

### **SGI SIGN GRANT**

373/23 Myers- That the R.M. instruct the Administrator to apply to SGI for the funding of two digital signs which would be installed at the new speed reduction area at Kylemore. CARRIED

### **REQUEST TO DEPARTMENT OF HIGHWAYS**

374/23 Schultz- That the R.M. request the Department of Highways widen the intersection at the following location:

- On the north side of Hwy 5 which intersects with Range Road 2123 at Kylemore. The west side of this intersection needs to be widened in order to make it safer for trucks turning west onto Hwy 5

### **TAX ENFORCEMENT**

375/23 Redman- That the R.M. stop tax enforcement proceedings on the following properties:

- Lot 1, Blk/Par 5 Plan No. BE694
- Lots 2 & 3, Blk/Par H, Plan No. 62H03923

CARRIED

### **TERMINATE EMPLOYEE**

376/23 Myers- That the R.M. instruct the Administrator to notify Mr. R.M. that he will not be brought back in 2024 as an employee of the R.M. of Sasman No. 336 and whereas Mr. M's SARM benefit package will be terminated with the last day being December 31, 2023.

CARRIED

### **GRAVEL AGREEMENT**

377/23 Schultz- That the R.M. approve and pay the following gravel lease agreements:

- Geck; 3-year lease from January 1, 2024, to December 31, 2026; \$75.00
- Bereziuk - \$150.00
- Tjernstrom – SW 22-35-11-W2 – 3-year lease from January 1, 2024, to December 31, 2026, \$350.00.

CARRIED

### **APAS MEMBERSHIP**

Council reviewed the 2024 APAS membership fees. This item was tabled until the next meeting in December.

### **BERM REPORT**

378/23 Nakrayko- That the R.M. approve the 2023 berm inspection report for the Organized Hamlet of Ottman-Murray Beach and whereas this report will be forwarded to the Ottman-Murray board for their review. CARRIED

### **SARM MIDTERM CONVENTION**

Reeve Nakrayko updated Council on what took place at the recent SARM Midterm Convention in Regina.

### **EXCESS LIABILITY INSURANCE**

379/23 Schultz- That the R.M. purchase Excessive Liability Insurance from SARM for the year 2024, with the amount of coverage being \$7,000,000. CARRIED

### **SARM PROPERTY SELF INSURANCE**

380/23 Redman- That the R.M. accept the 2024 SARM Property Self-Insurance Plan which

will take effect January 1, 2024, as presented to Council and whereas this plan has also been reviewed by both administration staff and the foreman. CARRIED

#### **STAFF CHRISTMAS GIFT**

381/23 Lissinna- That the R.M. purchase \$100.00 Visa or Mastercard gift certificates for all the municipal staff for a Christmas gift. CARRIED

#### **STARS DONATION**

382/23 Lissinna- That the R.M. approve the donation of \$2,500.00 to STARS for the 2023 year and to make the payment through SARM. CARRIED

#### **QUILL LAKES WATERSHED**

The Administrator read an email to Council from the Quill Lakes Watershed Association requesting to meet with Council. Council instructed the Administrator to invite their Association to our January meeting.

#### **POLICY #3-2023**

383/23 Lissinna- That the R.M. approve Policy #3-2023, the Anti-Workplace Violence Policy as presented to Council. CARRIED

#### **BYLAW NO. 16-2023**

384/23 Redman- That Bylaw No. 16-2023 be introduced as a Public Conduct Policy Bylaw and be read a first time. CARRIED

#### **2nd READING**

385/23 Schultz- That Bylaw No. 16-2023 be given a second reading. CARRIED

#### **CONSENT FOR 3RD READING**

386/23 Lissinna- That Bylaw No. 16-2023 be given three readings at this meeting. UNANIMOUSLY CARRIED

#### **3RD READING**

387/23 Myers- That Bylaw No. 16-2023, being a Public Conduct Policy Bylaw, be read a third time and finally adopted. CARRIED

#### **PEST CONTROL OFFICER REPORT**

388/23 Myers- That the R.M. acknowledge the report from our pest control officer W.M. for 2023. CARRIED

#### **RECESS**

389/23 Schultz- That this meeting recess at 2:09 p.m. for a Division Boundary Review Committee meeting. CARRIED

### **DIVISION BOUNDARY REVIEW**

At 2:10 p.m. the Division Boundary Review Committee held a meeting regarding an initial review of the existing division boundaries for this municipality. After discussions the DBR Committee is recommending that no changes to the division boundaries are needed at this time.

### **RECONVENE**

390/23 Lissinna- That this meeting reconvene at 2:14 p.m.

### **GRAVEL INVENTORY**

The 2023 gravel inventory numbers were reviewed by Council. Council decided that there will be changes made at this time.

### **NUT MOUNTAIN PROPERTIES**

The Administrator updated Council on what items have been removed and/or will be removed from the Nut Mountain properties that were recently taken over by way of tax enforcement.

### **CANCEL INVOICES**

391/23 Myers- That the R.M. cancel the following invoice:  
-2022 Accounts Receivable, M.B., \$200.00 trailer licence fee at Kuroki (1/2 year).  
CARRIED

### **KUROKI WATER TREATMENT PLANT**

The Administrator updated Council on the recent information received from the Saskatchewan and Federal governments regarding the grant application for the Kuroki Water Treatment Plant.

At 2:40 p.m. Councillor Schultz left the meeting.

At 2:43 p.m. Councillor Redman declared a conflict of interest in the next item on the agenda and excused himself from the meeting.

### **TAKE BACK TITLE & CANCEL TAXES**

392/23 Myers- That the R.M. approve a request to allow Mr. D.R. to give back the title and cancel the taxes on the following property in Margo:

- Lot 10, Blk/Par 5, Plan B196 (the Margo Advisory Committee was in favour of this approval).
- Municipal Taxes \$1,522.55; School \$7.70; Margo Fire Levy \$61.20; Margo Restructuring Fee \$93.10; Total \$1,684.55. CARRIED

At 2:46 p.m. Councillor Redman returned to the meeting.

### **MARGO ADVISORY BOARD POLICY**

The Administrator informed Council he had talked to the Ministry of Government Relations about how to decide who gets appointed to the Margo Advisory Board from year to year. The government recommended the R.M. draw up a policy stating the different length of terms. Council instructed the Administrator to draw up a policy and to have it start in 2025.

### **TENDER PROPERTY**

393/23 Redman- That the R.M. authorize the Administrator to advertise for tenders on the Old Sportsgrounds south of Margo located on a portion of the NW 10-33-10-W2 (approximately 73 acres). CARRIED

### **OTTMAN-MURRAY LETTER**

The Administrator informed Council that the Ottman-Murray Hamlet Board authorized the Administration to prepare and send out a letter to a ratepayer at Pavilion Beach regarding work being done on the Municipal Reserve.

### **OTTMAN-MURRAY COMPLAINT**

A discussion was held regarding a letter from Mr. A.G. regarding numerous complaints which include the proposed bylaw for trailer licensing in 2024 at the Ottman-Murray Hamlet. It was decided not to reply at this time as the Administrator will get direction from the Hamlet Board on how to deal with these complaints.

### **LINTLAW FIRE MEETING**

394/23 Nakrayko- That the R.M. approve the following minutes from the Lintlaw and District Fire Fighting Association as presented to Council: October 23, 2023. CARRIED

### **CENTRAL LANDFILL MEETING**

395/23 Myers- That the R.M. approve the following minutes from the Central Regional Landfill Waste Management Authority, as presented to Council:

- July 31, 2023 and August 21, 2023. CARRIED

### **HAMLET OF KUROKI**

396/23 Myers- That the R.M. approve a request from the Hamlet of Kuroki to purchase a new mower deck from Wheatbelt Sales in Wadena, SK. CARRIED

### **ADMINISTRATOR'S REPORT**

397/23 Redman- That the R.M. approve the Administrator's Report for October/November 2023. CARRIED

### **CORRESPONDENCE**

398/23 Myers- That the R.M. acknowledge the correspondence has been reviewed and filed. CARRIED

**NEXT MEETING**

The next Regular Council Meeting is set for Tuesday, December 19, 2023, starting at 8:00 a.m.

**ADJOURN**

399/23 Redman - That this meeting be adjourned with the time being 4:01 p.m. CARRIED