

**MINUTES OF THE REGULAR MEETING OF THE R.M. OF SASMAN NO. 336 HELD ON TUES., May 23, 2023, IN THE MUNICIPAL OFFICE**

Present:

Reeve- Dwayne Nakrayko

Councillors- Dale Redman, Bryan Myers, Nevin Morrow, Jim Lissinna

Administrator- Michael Rattray

Not in attendance: Stuart Byman and Patrick Schultz

The meeting was called to order at 8:01 a.m. by Reeve Dwayne Nakrayko.

**AMENDED AGENDA**

131/23 Lissinna- That the R.M. approve the following items to be added to or deleted from today's agenda:

Delete - New Business Item #17;

Add - New Business #24 – Discuss email-to-text, and Facebook page;

Add – New Business #25 – Discuss employee evaluations.

CARRIED

**AGENDA**

132/23 Morrow- That the Agenda be adopted as presented, subject to late changes.

CARRIED

**MINUTES**

133/23 Morrow- That the minutes of the April 18, 2023, meeting and the April 27, 2023, Special Meeting be approved as circulated, with the following amendment to the April 18, 2023, Regular Meeting:

Resolution Number 109/23 will say: That the R.M. transfer \$604,000.00 from the Gravel Account to the General Bank Account. CARRIED

**GRAVEL-HAULING**

134/23 Myers- That the R.M. authorize a payment to Dusty Roads Hauling Inc. for \$16,272.90 (taxes included), which will be the final payment for their part in the 2023 gravel-hauling program. CARRIED

**COURT CASE**

Council reviewed an email from our SARM lawyer regarding the ratepayer court case. After review Council decided how to proceed with this matter.

**MARGO FEES**

135/23 Redman- That the R.M. set the following fee of \$30.00 per item for Margo's pick-up of bulky garbage (mattresses/furniture/etc.) as per the recommendation from the Margo Advisory Board. CARRIED

**TSS INITIATIVE GRANT**

The Administrator updated Council on the TSS Initiative grant that has been submitted on

behalf of four partnering communities which include this municipality.

**DELEGATION 9:25 – 9:53 A.M.**

Shop foreman discussed the following with Council: update on employees and start providing employee evaluations to Council; equipment update; reviewed quote from Dionco Sales for a power harrow.

**COUNCILLORS' FORUM**

136/23 Lissinna- That the R.M. approve the following work orders which were handed in during the Councillors Forum:

Division 1 – NNW 32-33-10-W2 – install culvert – work order #227581; Division 5 – SW 34-36-11-W2 – install culvert - work order #176222. CARRIED

**RECESS**

137/23 Myers- That this meeting recess at 10:00 a.m. for a public hearing. CARRIED

**PUBLIC HEARING – AMEND ZONING BYLAW**

Reeve Dwayne Nakrayko opened the public hearing. There were no discussions or comments on Bylaw 13-2022 as no one was in attendance. Reeve Nakrayko closed the public hearing at 10:10 a.m.

**RECONVENE**

138/23 Redman- That this meeting reconvene at 10:11 a.m.

**BYLAW 13-2022 – 2ND READING**

139/23 Morrow- That Bylaw No. 13-2022, being a Bylaw of the R.M. of Sasman No. 336 to Amend Bylaw No. 03-2017, known as the Zoning Bylaw, be read a second time. CARRIED

**3rd READING**

140/23 Lissinna- That Bylaw No. 13-2022, being a Bylaw of the R.M. of Sasman No. 336 to Amend Bylaw No. 03-2017, known as the Zoning Bylaw, to be read a third time and finally adopted. CARRIED

**DELEGATION 10:15 – 10:40 A.M.**

A representative from Northbound Planning discussed the following with Council:

-Reviewed updated information on the mid-term report for our buildings on the Asset Management Program;

-Reviewed information regarding D.H.'s request for an easement on a proposed access to his garage in the Prince Development.

After reviewing D.H.'s request Council felt that they should not be involved with providing an easement but would not object to the property owners (Prince Development) drawing up an easement with the H's.

## **2023 BUDGET**

The Administrator updated Council on the 2023 budget and will work on completing the budget for final approval for the June Meeting.

## **WADENA FIRE ASSOCIATION**

Reeve Nakrayko updated Council on the Wadena Fire Association's agreement and upcoming meetings.

## **FINANCIAL STATEMENT**

141/23 Redman- That the Statement of Financial Activities for the month of April, 2023, be approved as read. CARRIED

## **ACCOUNT PAYMENTS**

142/23 Myers- That the current accounts, cheque #s 32418 to 32480 and three other payments, attached to and forming part of these minutes, except for cheque Number 32444, be hereby approved for payment for a total of \$229,250.29. CARRIED

## **WATER ANALYSIS REPORT**

143/23 Redman- That the R.M. acknowledge the following water analysis reports have been reviewed:

Kuroki – April 25, 2023; May 9, 2023; and May 15, 2023. CARRIED

## **RECORD RETENTION**

144/23 Morrow- That the R.M. approve the following list of items to be purged as per Bylaw #185/06, attached to and forming part of these minutes. CARRIED

## **CTP AGREEMENT**

145/23 Myers- That the R.M. authorize the Reeve and Administrator to sign the new Clearing The Path agreements with SARM. CARRIED

## **NORTHBOUND REPORT**

146/23 Redman- That the R.M. acknowledge the report from Northbound Planning for the month of April 2023. CARRIED

## **KELVINGTON SCHOLARSHIPS**

147/23 Myers- That the R.M. authorize the payment of \$500.00 to the following person for the 2023 Kelvington School Scholarship: Ms. H.M. CARRIED

## **BUILDING BYLAW**

The Administrator updated on new legislation called The Construction Codes Act. The Ministry of Government Relations informed this municipality that we have a valid building bylaw so there is no immediate action required to replace it. Council instructed the Administrator to review the new building bylaw the government has prepared and revamp it to replace the current bylaw that is in place in the near future.

### **KUROKI MAINTENANCE PERSON**

148/23 Morrow- That the R.M. hire C.P. as the Hamlet of Kuroki's maintenance person for 2023, with a contract wage of \$20.00 per hour and whereas this hiring has been approved by the Kuroki Hamlet Board. CARRIED

### **KUROKI MINUTES**

149/23 Morrow- That the R.M. approve the following minutes from the Organized Hamlet of Kuroki as presented to Council: Annual General Meeting minutes from May 1, 2023; April 19, 2023, Hamlet Board Meeting; May 10, 2023 Hamlet Board Meeting. CARRIED

### **BYLAW NO. 4-2023**

150/23 Redman- That Bylaw No. 4-2023 be introduced as a Bylaw to Provide for the Control of Dogs Running at Large in the Organized Hamlet of Kuroki and be read a first time. CARRIED

### **2nd READING**

151/23 Morrow- That Bylaw No. 4-2023 be given a second reading. CARRIED.

### **CONSENT FOR 3RD READING**

152/23 Lissinna- That Bylaw No. 4-2023 be given three readings at this meeting. UNANIMOUSLY CARRIED.

### **3RD READING**

153/23 Myers- That Bylaw No. 4-2023, being the Bylaw to Provide for the Control of Dogs Running at Large in the Organized Hamlet of Kuroki, be read a third time and finally adopted. CARRIED

### **CANTEEN LEASE**

154/23 Myers- That the R.M. authorize the Administrator to sign a sub-lease agreement with the Mr. C.K. for the canteen for one year. CARRIED

### **MARGO GRASS-CUTTING**

155/23 Morrow- That the R.M. hire Mr. S.R. to cut and trim grass at the following locations in Margo:

Cenotaph Park - \$300.00 plus GST (up to six times with tree trimming included); town office - \$150.00 plus GST (up to seven times); and whereas this hiring was approved by the Advisory Board for the Special Service Area of Margo. CARRIED

### **RENAMING ROAD**

Council reviewed a request from the Hamlet of North Shore Fishing Lake Board regarding the renaming of a road/street in the hamlet in memory of Ron Jones. Council instructed the Administrator to contact the Hamlet Board to find out what road/street they are considering.

### **CUSTOM WORK INVOICE**

156/23 Redman- That the R.M. authorize the Administrator to cancel a portion of invoice number 2023-00054; A.N. – original amount was \$320.00; new amount to be \$100.00 (cancel \$220.00). CARRIED

### **KYLEMORE CEMETERY**

157/23 Lissinna- That the R.M. issue a Notice of Intention to designate a portion of the following property as Municipal Heritage Property: LSD 8-09-34-12-W2 – P.S. and A.S. (God’s Blessing Cemetery – Kylemore). CARRIED

### **KUROKI LAGOON**

The Administrator updated Council on a conversation he had with Mr. S.B. regarding smells from the lagoon south of Kuroki. Water Security informed us that there is no real solution to this other than add enzymes which would cost a fair bit of time and money.

### **SPEED BUMPS**

Council reviewed a request to install speed bumps on Municipal Road (south side of Margo), instead of a dust control product, to allow the traffic to slow down in this area to keep the dust down. Council decided to deny this request as the speed bumps would hamper the grading of Municipal Road.

### **AWSA UPDATE**

The Administrator read a letter to Council from the Assiniboine Watershed Stewardship Association regarding the 2023 membership and an invitation to attend their AGM on August 15, 2023.

### **PARKLAND REGIONAL LIBRARY**

The Administrator updated Council on some resolutions that were presented at their AGM. The Administrator forwards this information to our library representative.

### **CENTRAL REGIONAL LANDFILL**

158/23 Myers- That the R.M. approve the Central Regional Landfill Waste Management Authority Inc.’s 2022 audited financial statement, as presented to Council. CARRIED

### **LINTLAW FIRE ASSOCIATION**

159/23 Morrow- That the R.M. approve the Lintlaw & District Fire Fighting Association’s minutes from their meeting held on April 11, 2023, as well as the 2022 Audited Financial Statement, as presented to Council. CARRIED

### **EMAIL TO TEXT**

Council reviewed an option on how to contact our ratepayers in case of emergencies which would include road bans or fire bans. Council instructed the Administrator to include this information in this year’s newsletter and also send out the consent forms with the tax

notices, as the forms need to be signed by the ratepayer to legally cover the municipality by way of the Freedom of Information Act.

**ADMINISTRATOR'S REPORT**

160/23 Redman- That the R.M. approve the Administrator's Report for April/May 2023. CARRIED

**CORRESPONDENCE**

161/23 Lissinna- That the R.M. acknowledge the correspondence has been reviewed and filed. CARRIED.

**NEXT MEETING**

The next Regular Council Meeting is set for Tuesday, June 20, 2023, starting at 8:00 a.m.

**ADJOURN**

162/23 Myers- That this meeting be adjourned with the time being 12:49 a.m. CARRIED