

**MINUTES OF THE REGULAR MEETING OF THE R.M. OF SASMAN NO. 336 HELD ON TUES., JUNE 20, 2023, IN THE MUNICIPAL OFFICE**

Present:

Reeve- Dwayne Nakrayko

Councillors– Bryan Myers, Stuart Byman, Patrick Schultz, Nevin Morrow, Jim Lissinna

Administrator– Michael Rattray

Not in attendance: Dale Redman

The meeting was called to order at 8:03 a.m. by Reeve Dwayne Nakrayko.

**AMENDED AGENDA**

163/23 Schultz- That the R.M. approve the following items to be added to or deleted from today's agenda:

Add - New Business #27 – Update from Kelvington Fire Department;

Add – New Business #28 – Review letter- Iron Springs Romance Creek;

Add – New Business #29 – Review RM #426's invoice.

CARRIED

**AGENDA**

164/23 Morrow- That the Agenda be adopted as presented, subject to late changes.

CARRIED

**DELEGATION 8:20 – 8:30 A.M.**

Mr. T.O. (Trono Trucking) discussed his request for an additional payment regarding this year's gravel-haul program.

**MINUTES**

165/23 Morrow- That the minutes of the May 23, 2023, Regular Meeting be approved as circulated. CARRIED

**GRAVEL-HAULING**

166/23 Schultz- That the R.M. authorize a payment to Trono Trucking for \$27,686.74, which will be the final payment for their part in the 2023 gravel-hauling program. CARRIED

**IN-CAMERA SESSION**

167/23 Nakrayko- That this council meeting go to an in-camera session at 8:49 a.m. with the purpose to update Council on what took place at the mediation meeting in Saskatoon on Tuesday, June 6, 2023, regarding the ratepayer lawsuit. CARRIED

**RETURN TO REGULAR MEETING**

168/23 Nakrayko- That the in-camera session end at 8:58 a.m. and that we return to the Regular Council Meeting. CARRIED

**DELEGATION 9:00 – 9:42 A.M.**

Foreman discussed the following with Council: equipment update; update on 2023

gravelling program; update on Mowing.

At 9:15 a.m., Councillor Stuart Byman arrived at the meeting.

### **CAYEN RAVINE**

169/23 Schultz- That the R.M. authorize the Administrator to apply for an aquatic habitat permit for the following: remove a 900mm x 24-metre culvert and install a 1600mm x 24-metre culvert between the NW 30-36-10-W2 and NE 25-36-11-W2 (Cayen Ravine). CARRIED

### **COUNCILLORS' FORUM**

170/23 Schultz- That the R.M. approve the following work order which was handed in during the Councillors Forum: Division 4 – NE 14-36-10-W2 – replace culvert – work order #858970. CARRIED

### **RE-DRAW FIRE BOUNDARIES**

Council discussed the possibility of re-drawing the fire department boundaries for this municipality as Council has concerns regarding the fairness of the fire departments' response times. The Administrator will contact the Office of the Fire Commissioner of Saskatchewan and request the redrawing of the fire department boundaries.

### **WADENA FIRE LEVY**

171/23 Schultz- That the R.M. authorize a payment to the Wadena Fire Association for the 2023 fire levy. DEFEATED

### **HARRIS PERMIT**

172/23 Morrow- That the R.M. has no objection to Harris and Prince developments drawing up an easement to allow the Harrises access for a proposed permit to build a garage. CARRIED

### **KYLEMORE CEMETERY**

173/23 Byman- That the R.M. authorize the Administrator to proceed with an application to subdivide the Kylemore Cemetery (including legal access) from a portion of LSD 8-09-34-12-W2 Ext 11 (parcel number 14659446) and whereas the current owners are in agreement to have the cemetery subdivided from their property. CARRIED

### **RENAMING ROAD**

The Administrator informed Council that the Hamlet of North Shore Fishing Lake decided to rename the road on the north side of the garbage and recycle bins. After review, this road is already a named road so it should not be considered. Council informed the Administrator that their suggestion would be the paved road from Highway #5 south on Range Road 2114, approximately 1¾ miles. This suggestion will be forwarded to the Hamlet Board for review.

### **WADENA SCHOLARSHIP**

The Administrator informed Council that he had talked with the Wadena Composite School

principal and told him that as no applications for the 2023 scholarships were received by the deadline, there will be no scholarship issued this year.

### **FINANCIAL STATEMENT**

174/23 Schultz- That the Statement of Financial Activities for the month of May, 2023, be approved as read. CARRIED

Councillor Morrow left the meeting at 11:59 a.m.

### **LUNCH BREAK**

175/23 Nakrayko- That this meeting break for lunch at 12:00 p.m. CARRIED

176/23 Nakrayko- That this meeting resume its deliberations at 12:42 p.m. CARRIED

### **ACCOUNT PAYMENTS**

177/23 Myers- That the current accounts, cheque #s 32481 to 32546 and three other payments, attached to and forming part of these minutes, be hereby approved for payment for a total of \$225,090.98. CARRIED

### **WATER ANALYSIS REPORT**

178/23 Schultz- That the R.M. acknowledge the following water analysis reports have been reviewed:

Kuroki – May 23, 2023 (2) and June 6, 2023; Margo – May 15, 2023 (2), June 6, 2023 (2) and June 12, 2023.

CARRIED

### **BYLAW NO. 5-2023**

179/23 Byman- That Bylaw No. 5-2023 be introduced as a Bylaw With Respect to Livestock and Poultry Within the Organized Hamlet of Kuroki and be read a first time. CARRIED

### **2nd READING**

180/23 Schultz- That Bylaw No. 5-2023 be given a second reading. CARRIED

### **CONSENT FOR 3RD READING**

181/23 Lissinna- That Bylaw No. 5-2023 be given three readings at this meeting. UNANIMOUSLY CARRIED

### **3RD READING**

182/23 Myers- That Bylaw No. 5-2023, being a Bylaw With Respect to Livestock and Poultry Within the Organized Hamlet of Kuroki, be read a third time and finally adopted. CARRIED

### **BYLAW NO. 6-2023**

183/23 Myers- That Bylaw No. 6-2023 be introduced as a Bylaw to Provide for Minimum Taxes and be read a first time. CARRIED

**2nd READING**

184/23 Nakrayko- That Bylaw No. 6-2023 be given a second reading. CARRIED

**CONSENT FOR 3RD READING**

185/23 Byman- That Bylaw No. 6-2023 be given three readings at this meeting.

UNANIMOUSLY CARRIED

**3RD READING**

186/23 Schultz- That Bylaw No. 6-2023, being a Bylaw to Provide for Minimum Taxes, be read a third time and finally adopted. CARRIED

**BYLAW NO. 7-2023**

187/23 Lissinna- That Bylaw No. 7-2023 be introduced as a Bylaw to Authorize a Special Tax for the Purpose of a Fire Levy for the Organized Hamlet of North shore and be read a first time. CARRIED

**2nd READING**

188/23 Myers- That Bylaw No. 7-2023 be given a second reading. CARRIED

**CONSENT FOR 3RD READING**

189/23 Nakrayko- That Bylaw No. 7-2023 be given three readings at this meeting.

UNANIMOUSLY CARRIED

**3RD READING**

190/23 Byman- That Bylaw No. 7-2023, being a Bylaw to Authorize a Special Tax for the Purpose of a Fire Levy for the Organized Hamlet of North Shore Fishing Lake, be read a third time and finally adopted. CARRIED

**BYLAW NO. 8-2023**

191/23 Schultz- That Bylaw No. 8-2023 be introduced as a Bylaw to Authorize a Special Tax for the Purpose of a Fire Levy for the Special Service Area of Margo and be read a first time. CARRIED

**2nd READING**

192/23 Byman- That Bylaw No. 8-2023 be given a second reading. CARRIED

**CONSENT FOR 3RD READING**

193/23 Myers- That Bylaw No. 8-2023 be given three readings at this meeting.

UNANIMOUSLY CARRIED

**3RD READING**

194/23 Nakrayko- That Bylaw No. 8-2023, being a Bylaw to Authorize a Special Tax for the Purpose of a Fire Levy for the Special Service Area of Margo, be read a third time and finally adopted. CARRIED

**BYLAW NO. 9-2023**

195/23 Byman- That Bylaw No. 9-2023 be introduced as a Bylaw to Provide for a Special Levy for the Hamlet of Kuroki Water Treatment Plant and be read a first time. CARRIED

**2nd READING**

196/23 Schultz- That Bylaw No. 9-2023 be given a second reading. CARRIED

**CONSENT FOR 3RD READING**

197/23 Lissinna- That Bylaw No. 9-2023 be given three readings at this meeting. UNANIMOUSLY CARRIED

**3RD READING**

198/23 Myers- That Bylaw No. 9-2023, being a Bylaw to Provide for a Special Levy for the Hamlet of Kuroki Water Treatment Plant, be read a third time and finally adopted. CARRIED

**BYLAW NO. 10-2023**

199/23 Nakrayko- That Bylaw No. 10-2023 be introduced as a Bylaw to Extend the Time Required for the Completion of the Financial Statement and read a first time. CARRIED

**2nd READING**

200/23 Byman- That Bylaw No. 10-2023 be given a second reading. CARRIED

**CONSENT FOR 3RD READING**

201/23 Schlutz- That Bylaw No. 10-2023 be given three readings at this meeting. UNANIMOUSLY CARRIED

**3RD READING**

202/23 Lissinna- That Bylaw No. 10-2023, being a Bylaw to Extend the Time Required for the Completion of the Financial Statement, be read a third time and finally adopted. CARRIED

**BYLAW NO. 11-2023**

203/23 Myers- That Bylaw No. 11-2023 be introduced as a Bylaw to Establish a Licence Fee for Portable Trailers, Motorhomes, 5th Wheelers and Tent Trailers at the Organized Hamlet of North Shore Fishing Lake and be read a first time. CARRIED

**2nd READING**

204/23 Nakrayko- That Bylaw No. 11-2023 be given a second reading. CARRIED

**CONSENT FOR 3RD READING**

205/23 Byman- That Bylaw No. 11-2023 be given three readings at this meeting. UNANIMOUSLY CARRIED

### **3RD READING**

206/23 Schultz- That Bylaw No. 11-2023, being the Bylaw to Establish a Licence Fee for Portable Trailers, Motorhomes, 5th Wheelers and Tent Trailers at the Organized Hamlet of North Shore Fishing Lake, be read a third time and finally adopted. CARRIED

### **NORTHBOUND REPORT**

207/23 Lissinna- That the R.M. acknowledge the report from Northbound Planning for the month of May 2023. CARRIED

### **RESIDENTIAL SUBDIVISIONS**

The Administrator informed Council that Community Planning found a wording issue with our zoning bylaw regarding rural residential subdivisions. All residential subdivision applications will not be approved until the wording gets corrected in our current zoning bylaw.

### **BYLAW NO. 12-2023**

208/23 Myers- That Bylaw No. 12-2023 be introduced as a Bylaw to Amend Bylaw No. 3-2017, known as the Zoning Bylaw, and be read a first time. CARRIED

### **PCO APPOINTMENT**

209/23 Schultz- That the R.M. appoint Mr. W.M. as pest control officer for the 2023 year. CARRIED

### **COMMUNITIES IN TRANSITION**

210/23 Myers- That the R.M. authorize the Administrator to make application to the Communities in Transition Operating Grant Program for the 2023 annual grant payment which replaces the Municipal Revenue. CARRIED

### **HAMLET/SSA LETTERS**

211/23 Byman- That the R.M. authorize the Administrator to send letters to ratepayers within the Hamlets of North Shore and Kuroki whose properties are unsightly and need cleaning up, according to lists that were provided by both hamlet boards. CARRIED

### **HOLIDAYS**

212/23 Lissinna- That the R.M. approve the following holiday requests:  
Staff A – July 3–7, 2023 (inclusive); Staff B – Sept.5–8, 2023 (inclusive); Staff C– July 17–21, 2023 (inclusive); Staff D – July 4, 2023; July 10–14, 2023 (inclusive); 1 or 2 days holiday during the week of July 24–28t, 2023. CARRIED.

### **WELL-DECOMMISSIONING**

213/23 Schultz- That the R.M. of Sasman No. 336 will participate in the AWSA's well-decommissioning campaign for 2023 and that the level of participation will be the following:

The cost of a well-decommissioning (only large diameter >24") is \$2,500.00 plus tax

(\$2,775.00);the AWSA will be the contact for this initiative and will facilitate the entire process; the AWSA will provide the R.M. with the contractor invoice and the R.M. will be responsible for paying the contractor invoice; the AWSA will submit the rebate application form to the Ministry of Ag's Farm and Ranch Water Infrastructure Program, with the R.M. acting as the applicant on behalf of the landowner, to get the R.M. 90% reimbursement; the AWSA will provide the R.M. with \$100 reimbursement per well; the R.M. will then invoice the landowner for the remaining balance of \$300.CARRIED

### **PURCHASE CULVERT**

214/23 Schultz- That the R.M. purchase 24 metres x 1600mm x 2.8mm culvert from Prairie Steel Culverts for the price of \$13,710.32 (taxes and freight included) and whereas this culvert has been purchased for the Cayen Ravine project. CARRIED

### **CTP CORRIDOR SIGNAGE**

Council reviewed a letter from the Transportation Infrastructure Program administrator (SARM RIRG) regarding the signage for a CTP Road (Hendon Grid). The Department of Highways will be removing the CTP directional signage by July 15, 2023, and the R.M. may remove the signage for this CTP Corridor. The Administrator will contact the foreman to remove the CTP signage after July 15, 2023.

### **SIGNAGE REQUEST**

215/23 Myers- That the R.M. approve a request to install a #310 HWY sign (with arrow to the east) at the following location: the southwest corner of the intersection Township Road 334 and Range Road 2113 (SE 28-33-11-W2). CARRIED

### **SASMAN PARK**

Council reviewed the following requests regarding the Sasman Park:

- a new picnic table
- grass-cutting at the campsites

### **MUNICIPAL SURCHARGE - MARGO**

The Administrator informed Council of an email from SaskEnergy regarding the municipal surcharge on SaskEnergy bills for Margo. Council decided not to change the current status for this program at this time.

### **5-WAY STOP SIGN**

216/23 Myers- That the R.M. approve the installation of a 5-Way Stop sign at the following location in Margo:

the intersection of Municipal Road, Main Street, and Fourth Avenue. CARRIED

### **RATEPAYER LETTER**

The Administrator informed Council of a letter that was sent out to Mr. S.R. regarding him using his own equipment on the streets of Margo. According to reports, he was upset by the letter. Council instructed the Administrator to ask the Margo Advisory Board if they want to

include Mr.R as a contractor so he could be listed on the WCB reports.

### **SALE OF LOTS**

217/23 Myers- That the R.M. accept the following offer to purchase a lot within the Special Service Area of Margo: Lot 14 Blk/Par 4, Plan T3059 - \$500.00. The approval of this offer will be pending a decision from the Margo Advisory Board. CARRIED

### **KUROKI WATER/SEWER**

The Administrator informed Council that D&M C. have requested to have water and sewer installed on their property in Kuroki. Council instructed the Administrator to contact the Kuroki Hamlet Board to find out how they want to proceed with this request. Also requested from the Cs was an offer to purchase 2 lots south of the R.M. office. The Administrator will inform the Kuroki Hamlet Board of this offer and find out the particulars on this property.

### **INSURANCE POLICY**

The Administrator informed Council that both M.F. and R.M. have been added to the R.M.'s insurance policy.

### **NEATPC**

218/23 Schultz- That the R.M. approve the North East Area Transportation Planning Committee's minutes from their meetings held on December 13, 2022, February 14, 2023, and the April 12, 2023, AGM, as presented to Council. CARRIED

### **KELVINGTON FIRE ASSOCIATION**

Councillor Schultz updated Council on the most recent Kelvington Fire Association's meeting.

### **RM #426 INVOICE**

The Administrator informed Council that an invoice from the R.M. of Bjorkdale No. 426 regarding the road maintenance fees also has dust control fees. The Administrator left a message with the Bjorkdale office but it has not replied to date.

### **DRAINAGE CONCERNS**

219/23 Schultz- That the R.M. support the following Iron Springs Romance Creek Drake diversion project.

This project will use natural drainage ways and a constructed channel to divert fresh water from Iron Springs and Romance Creeks into the Lanigan Creek. The Lanigan Creek will be considered the adequate outlet for the project area. This project will allow producers to efficiently drain their land. CARRIED

### **CORRESPONDENCE**

220/23 Lissinna- That the R.M. acknowledge the correspondence has been reviewed and filed. CARRIED



## **2023 BUDGET AND MILL RATES**

221/23 Schultz- That the R.M. approve as presented to council the 2023 Budget with revenues of \$2,767,102.00 and transfer from accumulated surplus of \$10,000.00 for a total of \$ 2,777,102.00 and expenses of \$2,741,140.00, allowing for \$35,962.00 in surplus, which includes the budget of North Shore Fishing Lake, Ottman-Murray, Kuroki, and Margo;

And Whereas;

That the R.M. approve the Rural Municipal mill rate at 8.50 mills for the 2023 year and a \$75.00 minimum tax on residential land and a minimum tax on commercial land be \$100.00 and \$325.00 on improvement tax and the following for the organized hamlets within the municipality;

That the Organized Hamlet of North Shore Fishing Lake mill rate be 4.50 and a minimum tax for residential land be \$700.00 and improvement of \$225.00, commercial land \$100.00 and improvement of \$325.00 and a special levy of \$48.00 be implemented on every property owner for 2023 for the fire levy;

and the Organized Hamlet of Ottman-Murray mill rate be set at 5.50 and the minimum tax for residential land be \$350.00, commercial land \$100.00 and improvement \$325.00;

and the Hamlet of Kylemore the mill-rate at 8.50 and minimum tax of \$75.00 for residential land and \$300.00 for improvement, commercial land \$100.00 and improvement \$325.00;

and the Organized Hamlet of Kuroki mill rate be set at 19 mills and minimum taxes for residential land be \$275.00 and improvement \$475.00, commercial land \$100.00 and \$325.00 for improvement and a special levy of \$125.00 be implemented on every property owner in 2023 for the water treatment plant reserves;

and the Hamlet of Nut Mountain mill rate of 8.50 and minimum tax for residential land \$300.00 and improvement \$450.00, commercial land \$100.00 and \$325.00 for improvement;

and a mill rate of 5.75 at Aurora Beach, Prince Subdivision and Sookochoff Subdivision;

and the Special Service Area of Margo mill rate be set at 23 mills and a minimum tax on agriculture land be \$400.00, minimum tax on Agriculture Improvements be \$160.00, minimum taxes for residential land be \$360.00 and improvement \$380.00, minimum tax on Commercial and Industrial Land be \$470.00, minimum tax on Commercial and Industrial Improvements be \$755.00 and a special levy of \$30.00 be implemented on every property owner for 2023 for the fire levy. CARRIED

## **NEXT MEETING**

The next Regular Council Meeting is set for Tuesday, July 18, 2023, starting at 8:00 a.m.

## **ADJOURN**

222/23 Byman- That this meeting be adjourned with the time being 3:36 p.m. CARRIED